

5 Quarterly Reminders

Helpful tips and resources to support OVC anti-trafficking grantees in meeting grant administration requirements and effectively implementing their awards



1. Confidentiality and Privacy for OVC Funded Human Trafficking Programs

Strong grant compliance and administration includes ensuring your confidentiality practices meet VAWA confidentiality requirements. Are you connected to the latest resources?

- [Safety Net](#), the OVC-funded Confidentiality Training and Technical Assistance (TTA) provider, supports confidentiality and privacy practices for OVC-funded human trafficking programs.
- The Safety Net [website](#) offers helpful webinars and toolkits to support ongoing staff training and routine compliance checks.
- Does your agency have a data breach response plan? Safety Net recently released a handout to help you with this: [Data Breaches & Victim Service Providers: Considerations for Developing Effective Policies](#).
- Safety Net also provides OVC-funded Training and Technical Assistance to help anti-trafficking grantees understand and meet their confidentiality obligations. Connect with their team at htconfidentiality@nnedv.org



2. Semiannual Reports Are Due July 30th

July is a key reporting month. Does your team have what it needs to follow reporting best practices?

Remember:

- Semiannual reports only cover the previous six months and the upcoming 6 months (not the entire award unless this is your final report).
- Only include work that was conducted with OVC award funds for the specific award that you are reporting on.
- Narrative should always be written by the primary grantee, not subgrantees.
- The OVC Webinar: [Writing a Comprehensive Semiannual Narrative](#) offers detailed guidance and practical tips on reporting requirements and best practices. The accompanying [slide deck](#) from the webinar provides a helpful, at-a-glance reference for key reminders like those above.



3. Mid-Year FAQ Check and Continued Learning

This is a good time to check in on learning goals, are you up to date on OVC human trafficking FAQs? Have you identified any additional training or education your team may need to support the next phase of work?

- There are several key requirements grantees are expected to understand, and the [OVC Human Trafficking Program FAQs](#) are a great place to learn, or refresh, those essentials.
- It can be easy to fall into familiar routines. Have you carved out time to invest in new learning? [The OVC Resources & Research](#) page is a strong place to begin, or continue, your ongoing learning and growth.

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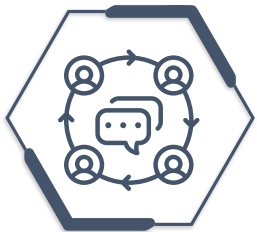
4. Financial Management and Support Center

The OJP FMSC Virtual Support Center is available to help answer questions related to grants financial management. Qualified financial specialists provide individualized support to help grantees navigate requirements and maintain compliance.

- Contact the Virtual Support Center at ojp.fmsc@usdoj.gov, and [visit www.ojp.gov/fmsc](http://www.ojp.gov/fmsc) for resources, trainings, and updates.
- [Welcome to Your Grants Financial Management Journey](#) is a complimentary training series designed to strengthen the financial management knowledge and skills of OJP grantees.
- The FMSC also offers Helpful [Guide Sheets](#), which introduce key financial terms and considerations for developing internal policies and procedures, as well as Job Aids that provide step-by-step guidance for completing common financial management tasks.

Bonus Tip:

Strong grant compliance and accurate reporting are best supported through frequent, regular communication between your financial and programmatic teams. Ongoing coordination helps ensure shared understanding of grant requirements, timely issue identification, and smoother reporting across the life of the award.



5. HTC Grant Administration Specialized Support

Looking for a quarterly virtual space to ask grant administration questions, discuss with peers, and access HTC specialized support? Join our new grant administration specialized support calls!

Discussion topics explored include federal grant requirements, financial management resources and support, performance measurement reporting, subrecipient oversight, grant compliance, monitoring procedures, and strategies for successful grant administration.

Calls will be held on:

- Tuesday, June 23, 2026 – 2:00-3:00 pm EST
- Tuesday, September 22, 2026 – 2:00-3:00 pm EST

Register today: [Grant Administration Specialized Support Calls](#)

Need Technical Assistance: Complete the [HTC TA Request Form](#).
Unsure where to start or have a quick question? Email us at HTCCollective@icf.com.

Want to stay informed? Make sure all OVC-funded team members are signed up for [HTC's listserv](#).

DID YOU KNOW?

HTC hosts monthly Office Hours! This is an essential peer support and learning space to connect and access immediate Training and Technical Assistance. [Register Here](#) to join us for the next office hours on Thursday, June 18th from 2:00–3:00pm ET.