



Resource Handbook

Office for Victims of Crime Human Trafficking Collective (HTC)

Orientation #2 – OVC FY 2023 Human Trafficking Victim Service Grantees (Meet HTC)

December 2023

Disclaimer: This document was produced by ICF under 15POVC-21-GK-02595-HT, awarded by the Office for Victims of Crime, Office of Justice Programs, U.S. Department of Justice. The opinions, findings, and conclusions or recommendations expressed in this document are those of the contributors and do not necessarily represent the official position or policies of the U.S. Department of Justice.

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Introduction

Thank you for joining the **Orientation #2 – OVC FY 2023 Human Trafficking Victim Service Grantees (Meet HTC)** webinar! The purpose of this orientation is to provide FY 2023 Human Trafficking Victim Service Program grantees with the opportunity to meet and familiarize themselves with their assigned OVC Training and Technical Assistance Provider (OVC HTC) as well as learn more about HTC’s training and technical assistance (TTA) support opportunities and resources available.

Orientation Goals

During this orientation, Victim Service grantees will –

- Meet the OVC Human Trafficking Collective (HTC) team and TA Navigators
- Learn more about available resources and support opportunities.

Supporting Orientation Information

Orientation Resource Handbook

The orientation handbook includes overarching resource information as well as providing a place for individual note capture.

Questions and Support Needs

If you have any additional questions or concerns, please email HTCollective@icf.com for further support. More information and resources can be found on the [OVC HTC Website](#).

HTC and SETTA Staff Information

HTC Staff	Title	Role	Email
Aubrey Lloyd	Project Director	Program Manager	aubrey.lloyd@icf.com
Katie Shaver	Team Lead	Assistant Program Manager	katie.shaver@icf.com
Ebony Velazquez	TTA Specialist	Consultant TTA Support	ebony.velazquez@icf.com
Morgan Rumble-Whiting	TTA Specialist	TTA Support	morgan.rumble-whiting@icf.com
Mary Baker-Boudissa	DEIA Lead	DEIA TTA Support	mary.baker-boudissa@icf.com
SETTA Staff	Title	Role	Email
Suleman Masood	Lead TTA Specialist	Program Manager	suleman.masood@icf.com

HTC and SETTA Staff Expertise	
Large Event Planning	Managing Volunteer Programs
Managing/Directing HT Program	Working with Law Enforcement
Diversity, Equity, Inclusion, Accessibility	Trauma-Informed Policy and Practices
Culturally Responsive Practices	Training and Outreach
Program Evaluation	Mental Health and Crisis Intervention

HTC TA Navigators and SMEs Information/Expertise

Navigators	Email Address	Expertise
Bethany Gilot	bethanygilot@outlook.com	Child welfare/juvenile justice; supporting minor victims of HT; state level response to HT and state collaboration
Elizabeth Scaife	escaifeconsulting@gmail.com	Strategic planning; capacity building; program development; training & curriculum development
Josie Heyano	josie@signifyconsulting.org	Tribal and cultural best practices; working with Alaska Native communities; substance abuse/misuse considerations and training, trauma-informed case management; development/strengthening of program-specific policies and procedures
Jamie Rosseland	jamiefrosse@gmail.com	Survivor-centered program development and service provision; empowering survivors through employment; trauma- and survivor-informed training; development/strengthening of program-specific policies and procedures
Brigette Henderson	hendersonbrigette@gmail.com	Substance abuse and mental health-focused policy and procedure development; trauma- and survivor-informed client assessments and intake procedure development; crisis and case management best practices; mental health peer support specialist opportunities and considerations
Megan Lundborg	meganlundborg@gmail.com	Survivor-centered service provision; case management best practices; individual treatment plan development; best practice considerations for employing lived experience experts; youth advisory board development; rural and state-wide collaboration; program-specific policy and procedure development
Daniela Deas	ddeas@survivors-hope.org	Survivor-centered service provision; case management best practices; individual treatment plans and group support opportunities; peer support/survivor mentorship program development

SME	Email Address	Expertise
Charlie Tebow	charlieqtebow@gmail.com	Youth service provision; mental health; and LGBTQI best practices
Christine Cesa	christinetheadvocate@gmail.com	Familial trafficking and medical/healthcare advocacy
Fenix McClay	fenixmcclay@mosaicconsultingco.com	Programmatic evaluation and action research; creating grantee assessments; evaluation and programmatic sustainability best practices
Jasmine Myers	jasmine.myers618@gmail.com	Familial trafficking; survivor advisory groups/boards; post-service client participation/employment policies and best practices; developing effective trauma- and survivor-informed trainings
Eric Harris	eaharris1904@gmail.com	Working with male victims, integrating survivor-led practices, organizing services from community to statewide response

Resource Information and Takeaways

FY2023 OVC HTC Grantee Solicitation Links

[FY 2023 Services for Victims of Human Trafficking Solicitation](#)




[FY 2023 Integrated Services for Minor Victims of Human Trafficking Solicitation](#)

Mandatory Program Requirements

Applicants under these programs are (generally) required to:

1. Submit the policies, procedures, and rules governing the provision of services for review upon OVC request (post-award);
2. Ensure their policies and procedures follow applicable federal and state laws protecting the civil rights of program participants and staff (post-award);
3. Ensure that any staff, partner staff, or service providers working with trafficking victims are adequately licensed and trained to work with such victims, including by accessing OVC-supported training and technical assistance;
4. Ensure that the project coordinator/program director and other relevant staff participate in any grantee orientations and OVC-sponsored training and technical assistance;
5. As part of routine programmatic reporting, describe ongoing efforts to enhance responses to labor trafficking; and
6. Provide all grant-funded staff at least one session of training (to be delivered by individuals or organizations with reasonable and demonstrable expertise) Page 9 of 38 O-OVC-2023-171660 annually, related to diversity, equity, inclusion, or accessibility and tied to program goals and objectives.

Connection Opportunities

		
<u>Community of Practice Calls</u> Peer to peer time to discuss successes and challenges	<u>Monthly HTC Office Hours</u> Network and connect with HTC staff and SMEs Ask questions & discuss ideas	<u>Peer to Peer Support</u> We love to bring grantees together! Share best practices & targeted outreach

Types of Assistance We Can Provide

<u>Training</u> <ul style="list-style-type: none">• Planning, developing, delivering, and evaluating activities designed to achieve specific learning objectives; may include onsite instruction, webinars, online or virtual training, self-directed learning, and/or workshops
<u>Technical Assistance</u> <ul style="list-style-type: none">• Providing customized support to build the capacity of service providers by addressing a developmental need and creating an innovative and sustainable approach to an emerging complex issue; can be done virtually or in person and include developing/reviewing practices and policies, reviewing hiring/staffing procedures, etc.
<u>Peer-to-Peer Support</u> <ul style="list-style-type: none">• Providing professional mentoring and coaching on a practice and/or initiated change

HTC Resources

- [New Award 90 Day Video](#)
 - [New Award 90 Day Checklist](#)
- [HTC – Who We Are Video](#)
- [HTC – TA Navigator Information](#)
- [HTC – Subject Matter Expert \(SME\) Information](#)
- [HTC Victim Service Grantee Listserv](#)

Understanding Human Trafficking Training

The [Understanding Human Trafficking training](#) is a free, series of five interactive online modules that offer foundational learning on trauma-informed and victim-centered approaches to human trafficking. Some of the skills offered include—

- Implementing trauma-informed approaches
- Assessing victims for comprehensive service needs
- Employing a collaborative victim service delivery model
- Identifying accurate data and research on human trafficking
- New strategies for researching and analyzing laws and policies that impact human trafficking.

Great way to meet award conditions on HT training for your staff and partner staff, especially for those newer to HT work!

Other OVC HT Services TTA Providers

- **Coalition to Abolish Slavery & Trafficking** – Legal
Website: <https://www.casttta.nationbuilder.com/>
- **Freedom Network USA** – Housing
Website: <https://www.freedomnetworkusa.org/training/housing-project/>
- **Futures Without Violence** – Employment
Website: <https://www.futureswithoutviolence.org/human-trafficking/promoting-employment-opportunities-survivors-trafficking/>
- **Overarching OVC HT TTA Provider List**
Website: <https://ovc.ojp.gov/program/human-trafficking/training-and-technical-assistance>
- **Supporting Survivor Engagement in Anti-Trafficking Programming Technical Assistance (SETTA) Project**

Lead

- This project supports OVC HT grantees in sustaining efforts on their survivor-centered training and implementation plans

Learn

- Grantees will learn about effective practices to engage survivors in all levels of program design and implementation

Apply

- Offer an organizational assessment on survivor engagement for grantees
- Opportunity to build tailored survivor engagement TTA plan and timeline for next steps.

SETTA Resources:

- [SETTA Introductory Webinar](#)
- [SETTA's Guiding Training and Technical Assistance Opportunities Infographic](#)
- [SETTA Communities of Practice \(CoP\): Rethinking Survivor Leadership](#)

Grant Management Resources

OVC Human Trafficking Program:

- [OVC Homepage](#)
- [OVC Human Trafficking Program FAQs](#)
- [OVC Training and Technical Assistance](#)

JustGrants:

- [JustGrants Login Website](#)
- [JustGrants Training and Resources Main Page](#)
- JustGrants Training: <https://justicegrants.usdoj.gov/training>
<https://justicegrants.usdoj.gov/training/training-virtual-sessions>
- [JustGrants Resources](#)

Human Trafficking Grantee Performance Measures:

- <https://ovc.ojp.gov/funding/performance-measures>
- <https://ovc.ojp.gov/funding/performance-measures/human-trafficking>
- <https://ovc.ojp.gov/media/video/19606>

OVC PMT Helpdesk Information: <https://ovc.ojp.gov/funding/performance-measures/contact-us>

For questions regarding the performance measure reports, PMT, data entry, scheduling one-on-one coaching session, or PMT system errors, contact the OVC PMT Helpdesk from Monday to Friday between the hours of 8:30 a.m. to 5:00 p.m., eastern time.

Phone: 844-884-2503

Email: ovcpmt@usdoj.gov

DOJ Financial Guide:

- [DOJ Grants Financial Guide Website](#)
- [DOJ Grants Financial Management Online Training](#)

