

## **Resource Handbook**

# Office for Victims of Crime Human Trafficking Collective (HTC)

# Orientation #2 – OVC FY 2023 Human Trafficking Victim Service Grantees (Meet HTC)

December 2023

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## Introduction

Thank you for joining the **Orientation #2 – OVC FY 2023 Human Trafficking Victim Service Grantees (Meet HTC)** webinar! The purpose of this orientation is to provide FY 2023 Human Trafficking Victim Service Program grantees with the opportunity to meet and familiarize themselves with their assigned OVC Training and Technical Assistance Provider (OVC HTC) as well as learn more about HTC's training and technical assistance (TTA) support opportunities and resources available.

## Orientation Goals

During this orientation, Victim Service grantees will -

- ➤ Meet the OVC Human Trafficking Collective (HTC) team and TA Navigators
- > Learn more about available resources and support opportunities.

# Supporting Orientation Information

## Orientation Resource Handbook

The orientation handbook includes overarching resource information as well as providing a place for individual note capture.

### Questions and Support Needs

If you have any additional questions or concerns, please email <u>HTCollective@icf.com</u> for further support. More information and resources can be found on the <u>OVC HTC Website</u>.

## HTC and SETTA Staff Information

| HTC Staff             | Title               | Role                      | Email                         |
|-----------------------|---------------------|---------------------------|-------------------------------|
| Aubrey Lloyd          | Project Director    | Program Manager           | aubrey.lloyd@icf.com          |
| Katie Shaver          | Team Lead           | Assistant Program Manager | katie.shaver@icf.com          |
| Ebony Velazquez       | TTA Specialist      | Consultant TTA Support    | ebony.velazquez@icf.com       |
| Morgan Rumple-Whiting | TTA Specialist      | TTA Support               | morgan.rumple-whiting@icf.com |
| Mary Baker-Boudissa   | DEIA Lead           | DEIA TTA Support          | mary.baker-boudissa@icf.com   |
| SETTA Staff           | Title               | Role                      | Email                         |
| Suleman Masood        | Lead TTA Specialist | Program Manager           | suleman.masood@icf.com        |

### HTC and SETTA Staff Expertise

| Large Event Planning                        | Managing Volunteer Programs           |  |
|---|---------------------------------------|--|
| Managing/Directing HT Program               | Working with Law Enforcement          |  |
| Diversity, Equity, Inclusion, Accessibility | Trauma-Informed Policy and Practices  |  |
| Culturally Responsive Practices             | Training and Outreach                 |  |
| Program Evaluation                          | Mental Health and Crisis Intervention |  |

| Navigators            | Email Address                  | Expertise  |
|-----------------------|--------------------------------|--|
| Bethany Gilot         | bethanygilot@outlook.com       | Child welfare/juvenile justice; supporting minor victims of HT; state level response to HT and state collaboration   |
| Elizabeth<br>Scaife   | escaifeconsulting@gmail.com    | Strategic planning; capacity building; program development;<br>training & curriculum development   |
| Josie Heyano          | josie@signifyconsulting.org    | Tribal and cultural best practices; working with Alaska<br>Native communities; substance abuse/misuse<br>considerations and training, trauma-informed case<br>management; development/strengthening of program-<br>specific policies and procedures  |
| Jamie<br>Rosseland    | jamiefrosse@gmail.com          | Survivor-centered program development and service<br>provision; empowering survivors through employment;<br>trauma- and survivor-informed training;<br>development/strengthening of program-specific policies<br>and procedures  |
| Brigette<br>Henderson | hendersonbrigette@gmail.com    | Substance abuse and mental health-focused policy and<br>procedure development; trauma- and survivor-informed<br>client assessments and intake procedure development; crisis<br>and case management best practices; mental health peer<br>support specialist opportunities and considerations                             |
| Megan<br>Lundborg     | <u>meganlundborg@gmail.com</u> | Survivor-centered service provision; case management best<br>practices; individual treatment plan development; best<br>practice considerations for employing lived experience<br>experts; youth advisory board development; rural and state-<br>wide collaboration; program-specific policy and procedure<br>development |
| Daniela Deas          | ddeas@survivors-hope.org       | Survivor-centered service provision; case management best<br>practices; individual treatment plans and group support<br>opportunities; peer support/survivor mentorship program<br>development   |

# HTC TA Navigators and SMEs Information/Expertise

| SME            | Email Address                      | Expertise  |
|----------------|------------------------------------|--|
| Charlie Tebow  | charlieqtebow@gmail.com            | Youth service provision; mental health; and LGBTQI best practices  |
| Christine Cesa | christinetheadvocate@gmail.com     | Familial trafficking and medical/healthcare advocacy   |
| Fenix McClay   | fenixmcclay@mosaicconsultingco.com | Programmatic evaluation and action research; creating<br>grantee assessments; evaluation and programmatic<br>sustainability best practices   |
| Jasmine Myers  | jasmine.myers618@gmail.com         | Familial trafficking; survivor advisory groups/boards; post-<br>service client participation/employment policies and best<br>practices; developing effective trauma- and survivor-<br>informed trainings |
| Eric Harris    | <u>eaharris1904@gmail.com</u>      | Working with male victims, integrating survivor-led<br>practices, organizing services from community to statewide<br>response  |

# **Resource Information and Takeaways**

## FY2023 OVC HTC Grantee Solicitation Links

FY 2023 Services for Victims of Human Trafficking Solicitation

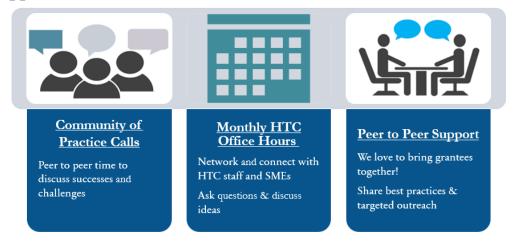
FY 2023 Integrated Services for Minor Victims of Human Trafficking Solicitation

## Mandatory Program Requirements

#### Applicants under these programs are (generally) required to:

- 1. Submit the policies, procedures, and rules governing the provision of services for review upon OVC request (post-award);
- 2. Ensure their policies and procedures follow applicable federal and state laws protecting the civil rights of program participants and staff (post-award);
- 3. Ensure that any staff, partner staff, or service providers working with trafficking victims are adequately licensed and trained to work with such victims, including by accessing OVC-supported training and technical assistance;
- 4. Ensure that the project coordinator/program director and other relevant staff participate in any grantee orientations and OVC-sponsored training and technical assistance;
- 5. As part of routine programmatic reporting, describe ongoing efforts to enhance responses to labor trafficking; and
- 6. Provide all grant-funded staff at least one session of training (to be delivered by individuals or organizations with reasonable and demonstrable expertise) Page 9 of 38 O-OVC-2023-171660 annually, related to diversity, equity, inclusion, or accessibility and tied to program goals and objectives.

## **Connection Opportunities**



## Types of Assistance We Can Provide

#### **Training**

• Planning, developing, delivering, and evaluating activities designed to achieve specific learning objectives; may include onsite instruction, webinars, online or virtual training, self-directed learning, and/or workshops

#### <u>Technical Assistance</u>

• Providing customized support to build the capacity of service providers by addressing a developmental need and creating an innovative and sustainable approach to an emerging complex issue; can be done virtually or in person and include developing/reviewing practices and policies, reviewing hiring/staffing procedures, etc.

#### Peer-to-Peer Support

• Providing professional mentoring and coaching on a practice and/or initiated change

## **HTC Resources**

- New Award 90 Day Video
  - o <u>New Award 90 Day Checklist</u>
- <u>HTC Who We Are Video</u>
- <u>HTC TA Navigator Information</u>
- <u>HTC Subject Matter Expert (SME) Information</u>
- <u>HTC Victim Service Grantee Listserv</u>

## Understanding Human Trafficking Training

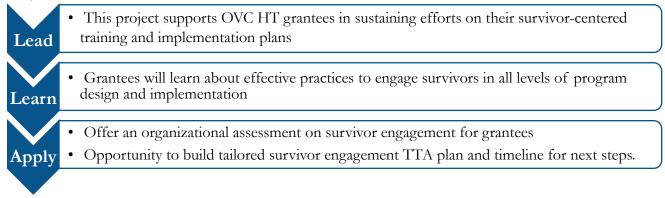
The <u>Understanding Human Trafficking training</u> is a free, series of five interactive online modules that offer foundational learning on trauma-informed and victim-centered approaches to human trafficking. Some of the skills offered include—

- Implementing trauma-informed approaches
- Assessing victims for comprehensive service needs
- Employing a collaborative victim service delivery model
- Identifying accurate data and research on human trafficking
- New strategies for researching and analyzing laws and policies that impact human trafficking.

Great way to meet award conditions on HT training for your staff and partner staff, especially for those newer to HT work!

## Other OVC HT Services TTA Providers

- Coalition to Abolish Slavery & Trafficking Legal Website: <u>https://www.casttta.nationbuilder.com/</u>
- Freedom Network USA Housing Website: <u>https://www.freedomnetworkusa.org/training/housing-project/</u>
- Futures Without Violence Employment Website: <u>https://www.futureswithoutviolence.org/human-trafficking/promoting-employment-opportunities-survivors-trafficking/</u>
- Overarching OVC HT TTA Provider List
  Website: <u>https://ovc.ojp.gov/program/human-trafficking/training-and-technical-assistance</u>
- Supporting Survivor Engagement in Anti-Trafficking Programming Technical Assistance (SETTA) Project



#### **SETTA Resources:**

- SETTA Introductory Webinar
- SETTA's Guiding Training and Technical Assistance Opportunities Infographic
- SETTA Communities of Practice (CoP): Rethinking Survivor Leadership

## **Grant Management Resources**

### **OVC Human Trafficking Program:**

- <u>OVC Homepage</u>
- OVC Human Trafficking Program FAQs
- <u>OVC Training and Technical Assistance</u>

#### JustGrants:

- JustGrants Login Website
- JustGrants Training and Resources Main Page
- JustGrants Training: <u>https://justicegrants.usdoj.gov/training</u> https://justicegrants.usdoj.gov/training/training-virtual-sessions
- JustGrants Resources

### Human Trafficking Grantee Performance Measures:

- https://ovc.ojp.gov/funding/performance-measures
- https://ovc.ojp.gov/funding/performance-measures/human-trafficking
- <u>https://ovc.ojp.gov/media/video/19606</u>

#### OVC PMT Helpdesk Information: https://ovc.ojp.gov/funding/performance-measures/contact-us

For questions regarding the performance measure reports, PMT, data entry, scheduling one-on-one coaching session, or PMT system errors, contact the OVC PMT Helpdesk from Monday to Friday between the hours of 8:30 a.m. to 5:00 p.m., eastern time.

**Phone:** 844–884–2503

Email: <u>ovcpmt@usdoj.gov</u>

#### **DOJ** Financial Guide:

- DOJ Grants Financial Guide Website
- DOJ Grants Financial Management Online Training

# Takeaways

| Takeaway Notes: |
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**HTC Contact Information** 

HTC Website: <u>www.ovchtc.com</u> HTC Email: <u>HTCollective@icf.com</u>