

Orientation for OVC Human Trafficking FY 2022 Victim Services Grantees

November 16, 2022

2:00–3:30 p.m. (eastern time)

Presented by:

The Office for Victims of Crime (OVC) & OVC Human Trafficking Collective (HTC)

The material presented during today's webinar session, along with the session recording, will be shared with attendees via email in the following days. *The session will be recorded and will begin shortly.*

As with all technology, we may experience a momentary lapse in the webinar session. In the event of a problem, please be patient and remain on the line. If the problem persists, please contact jason.adams@icf.com for technical assistance.



What's the Difference: Chat and Q&A

Chatbox

- Use the chatbox to engage with us throughout today's webinar.
- Please submit questions via the Q&A function.

Q&A

- Submit: To submit a question for panelist response during Q&A, please click the 'Q&A' button at the bottom of your Zoom screen and type in your question.
- Upvote: If you see that another attendee has submitted the same question you have, please click the thumbs up icon for that question to indicate interest.

Please go to www.menti.com
and enter code: **xx xx xx**

Today's Presenters



Darian Hanrahan

Victim Justice Program
Specialist, OVC



Tiffany Graham

Victim Justice Program
Specialist, OVC



Lindsay Waldrop

Victim Justice Program
Specialist, OVC



Aubrey Lloyd

Project Director,
OVC Human Trafficking
Collective (HTC)

Objectives



To understand OVC's goals, requirements, and expectations for your award.

To know how to locate, understand and navigate DOJ systems.

To know specific elements of the OVC grant award and helpful resources and support available.

About the Office for Victims of Crime (OVC)

- Enhances the Nation's capacity to assist crime victims and provides leadership in changing attitudes, policies, and practices to promote justice and healing for all victims of crime.
- In addition to anti-trafficking funding, administers the Crime Victims Fund, supporting state victim assistance and compensation programs.
- To enhance capacity to identify, assist, and provide services to all victims of human trafficking, OVC leads the Nation in supporting victim-centered and trauma-informed programs, policies, and resources that promote justice, access, and empowerment.

About OVC's Human Trafficking Programs


- Oversees the largest amount of federal funding for anti-trafficking programs in the United States.
- Manages over 520 OVC HT awards, covering almost every state and territory.
- The majority of OVC HT funds support direct services to victims, as well as multidisciplinary teams, statewide responses to child and youth trafficking, and training and technical assistance.

Mandatory Program Requirements – What's Required?

Applicants under these programs are required to:

1. Submit the policies, procedures, and rules governing the provision of services for review and approval (post-award);
2. Ensure their policies and procedures follow applicable federal and state laws protecting the civil rights of program participants and staff (post-award);
3. Ensure that any staff, partner staff, or service providers working with trafficking victims are adequately licensed and trained to work with such victims, including by accessing OVC-supported training and technical assistance.

Please Login to JustGrants

Connecting to  JUSTgrants
JUSTICE GRANTS SYSTEM
Sign-in with your US Department of Justice (DIAMD) account to
access JustGrants SSO

NOTICE TO USERS

You are accessing a U.S. Government information system, which includes: (1) this computer, (2) this computer network, (3) all computers connected to this network, and (4) all devices and storage media attached to this network or to a computer on this network. This information system is provided for U.S. Government-authorized use only. Unauthorized or improper use of this system may result in disciplinary action, and civil and criminal penalties.

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- You have no reasonable expectation of privacy regarding any communications transmitted through or data stored on this information system. At any time, the government may monitor, intercept, search and/or seize data transiting or stored on this information system.
- Any communications transmitted through or data stored on this information system may be disclosed or used for any U.S. Government-authorized purpose.

For further information see the Department order on Use and Monitoring of Department Computers and Computer Systems.



THE UNITED STATES
DEPARTMENT OF JUSTICE

Sign In

Email Address

Role of OVC Grant Manager

- Monitors grantee compliance with programmatic, administrative, and physical requirements of relevant statutes, regulations, policy guidelines, and with grantee-stated objectives and implementation plan
- Performs desk reviews, enhanced desk reviews, and/or site visits
- Approves performance reports, modifications to awards
- Must approve any changes to scope of work or use of grant funds for activities that were not included in your budget or project narrative

OVC Expectations

Grantees are expected to:

- Understand the solicitation and specific award conditions and requirements for their award.
- Be familiar with their project's goals, objectives, activities, and application materials.
- Work with their Grant Manager to successfully administer the grant award.
- Know how to navigate the different DOJ systems and locate existing supporting resources, guidance, and supports.

OVC FAQs & New Award Checklist

OVC recently released the [OVC Human Trafficking Program FAQs](#). These include frequently asked financial, administrative, and programmatic questions and responses about the OVC human trafficking awards. All grantees are strongly encouraged to review and consult these regularly.

HTC created a [New Award 90-day Checklist](#) that includes several key actions to take once you have received your new OVC anti-trafficking award. Use this checklist as a guide for tasks you can complete in the first 90 days of your award.

Question	Answer	Topic
What administrative and financial training is required by OVC?	<p>The assigned Grant Award Administrator and all Financial Managers for grant awards must have successfully completed the OJP Grants Financial Management and Grant Administration Training by 120 days after the grantee's acceptance date of the award. Successful completion of such a training within the last three years, will satisfy this condition. In the event that either the Grant Award Administrator or Financial Manager changes during the award project period, the new staff member must have successfully completed an OJP Grants Financial Management and Grant Administration Training by 120 calendar days after the user information has been changed in JustGrants.</p> <p>Grantees should anticipate that OJP will immediately withhold award funds, if the grantee fails to comply with this condition. Failure to comply also may lead OJP to impose additional appropriate conditions on the grant award.</p> <p>Grantees should note that this requirement is also included as an award condition.</p>	Administrative
Are there any requirements related to mandated reporting?	<p>Yes. Grantees working with minors and vulnerable adults must have policies and procedures in place regarding mandated reporting. Grantees must be aware of state laws that determine who must report concerns of child and vulnerable adult abuse and neglect, definitions of abuse and neglect, and the process for making a report. Grantees should include information about their mandated reporting requirements in the informed consent forms, in language that is appropriate for the client. Grantees should train all staff and volunteers who will interact with minors and vulnerable adults served by the program to ensure compliance with state mandated reporting requirements.</p>	Administrative

New Award 90-day Checklist

This checklist includes several key actions to take once you have received your new OVC anti-trafficking award. Use this checklist as a guide for tasks you can complete in the first 90 days of your award. Note that times may shift depending on your budget clearance and the timing of scheduled events.

First 60 days	First 90 days
<ul style="list-style-type: none"> <input type="checkbox"/> Review the grant application and solicitation <input type="checkbox"/> Review the grant's award conditions <input type="checkbox"/> Review Office for Victims of Crime (OVC) FAQs <input type="checkbox"/> Attend OVC Human Trafficking Grantee Orientation <input type="checkbox"/> Meet training and technical assistance (TTA) navigator <input type="checkbox"/> Develop or update the program's policies and procedures to submit to OVC and the Human Trafficking Collective (HTC) for review and feedback <input type="checkbox"/> Sign up relevant staff and supervisors to the OVC Human Trafficking Services Program Grantee Listserv <input type="checkbox"/> Sign up relevant staff and supervisors to the OVC Listserv <input type="checkbox"/> Sign up for TTA events <input type="checkbox"/> Review the U.S. Department of Justice (DOJ) Grants Financial Guide <input type="checkbox"/> Review the Performance Measure Map <input type="checkbox"/> Review/complete the Financial Management Training (confirm if required for your position) <input type="checkbox"/> Complete JustGrants/Automated Standard Application for Payments registration (if required for your position) <input type="checkbox"/> Submit the grant award administrator POC's contact information into required reporting system (i.e. JustGrants, PMT) <input type="checkbox"/> Review what is needed for the first reporting period <input type="checkbox"/> Ensure that any staff or partner staff working with victims of trafficking are adequately licensed and trained to work with such victims 	<ul style="list-style-type: none"> <input type="checkbox"/> Participate in OVC-sponsored webinars/trainings <input type="checkbox"/> Develop or update program training/outreach materials <input type="checkbox"/> Prepare/complete a report for the first reporting period <input type="checkbox"/> Submit policies and procedures for approval in the first 120 days of the award <input type="checkbox"/> Review subaward/subrecipient reporting and subrecipient monitoring requirements (if applicable): <ul style="list-style-type: none"> • System for Award Management • Federal Funding Accountability and Transparency Act Subaward Reporting System • Subrecipient Management and Monitoring • Mini Toolkit for Subrecipient Monitoring <p><i>Please contact your OVC grant manager for any grant management assistance.</i></p>

Understanding Role Assignments

Grant Award Administrator (GAA)

- GAAs serve as the primary POC for the grant award
- Responsible for Semi-Annual performance report submission.
- Should attend leadership/GAA specific trainings and TA Navigator check-in's as necessary
- Required to complete the DOJ Grants Financial Management Training
- Make sure HTC listserv contacts are updated, new staff are receiving important information, etc.
- Responsible for sharing OVC communications with program staff

Financial Manager

- Financial Managers focus on training, reporting, timekeeping etc.
- Required to complete the DOJ Grants Financial Management Training
- Completes quarterly financial reporting
- Oversees timekeeping, invoicing, etc.

Program Staff

- Program/direct service staff should be ready for work – know what clients are eligible, what services, what does your grant say?
- Sign-up for HTC listserv to receive important information surrounding HT TA Provider trainings, support opportunities, etc.
- Connect with TA Navigators

JustGrants Home Screen

JUSTgrants
JUSTICE GRANTS SYSTEM

Open 'create a meeting' panel

Welcome Aubrey Lloyd

Alerts (1)

ASAP Availability Notice 10/26/22 1:07 PM

My Worklist

2 results [Export List](#)

Case ID	Date Due	Urgency	Case Type	Case Status	Last Updated
PR-611803	01/30/2023	Due In 94 Days	Performance Report	New	10/04/2022 07:00 AM
PR-599295	01/30/2023	Due In 94 Days	Performance Report	New	07/01/2022 03:11 AM

Entity Roles

JUSTgrants
JUSTICE GRANTS SYSTEM

Open 'create a meeting' panel

Home
Entity Profile
Entity Users
Entity Documents
Applications
Awards
Monitoring
Federal Forms
Training Resources

ICF INCORPORATED, L.L.C. Users

Rows: 1-10

Action	Name	Email ID	Roles
Details	ROBERT TOTH	robert.toth@icf.com	EntityAdministrator
Details	MaryVail Ware	maryvail.ware@icf.com	AlternateGrantAwardAdministrator, GrantAwardAdministrator
Details	Ashley Garrett	ashley.garrett@icf.com	AlternateGrantAwardAdministrator, GrantAwardAdministrator
Details	Aubrey Lloyd	aubrey.lloyd@icf.com	ApplicationSubmitter, GrantAwardAdministrator
Details	Alana Henninger	alana.henninger@icf.com	ApplicationSubmitter
Details	Anna Thomas	anna.thomas@icf.com	ApplicationSubmitter
Details	Eda Kodheli	eda.kodheli@icf.com	FinancialManager
Details	Bernard Molepske	bernard.molepske@icf.com	ApplicationSubmitter, AuthorizedRepresentative, GrantAwardAdministrator
Details	Erin Gomez	erin.gomez@icf.com	ApplicationSubmitter, GrantAwardAdministrator
Details	Samantha Lowry	samantha.lowry@icf.com	AlternateGrantAwardAdministrator, FinancialManager, GrantAwardAdministrator

Active Awards Screen

JUSTgrants
JUSTICE GRANTS SYSTEM

Open 'create a meeting' panel

Active Funded Award
(15POVC-21-GK-02595-HT) **PENDING-ACTIVE** Actions

Entity Legal Name (ICF INCORPORATED, L.L.C.) Doing Business As: ()

Solicitation Title: OVC FY 2021 Training and Technical Assistance
Category: Solicitation

Project Title: Training and Technical Assistance for Human Trafficking Service Providers
Federal Award Amount

Project Period: 10/1/21 - 9/30/24
Program Office: OVC

Managing Office: OJP
UEI:

DOJ Grant Manager: Darian Hanrahan
TIN:

Grant Award Administrator: Ashraful Lloyd

FAW Case ID: FAW-166509

Assignments View all

Task	Assigned to	
Audit And Assessment (Active)	Funded Award	Begin
Financial (Active)	Funded Awards OVC	Begin
Leadership (Active)	Funded Award	Begin
Legal (Active)	Funded Award	Begin

[View Application](#)

Case details

Last updated by
Darian Hanrahan (17d ago)

Created by
Agent(System-Queue-ServiceLevel.ProcessEvent)
(1y ago)

DOJ Grant Manager

Award Conditions

JUSTgrants
JUSTICE GRANTS SYSTEM

Open 'create a meeting' panel ? AL

Active Funded Award
(15POVC-21-GK-02595-HT) PENDING-ACTIVE
Entity Legal Name (ICF INCORPORATED, L.L.C.) Doing Business As: ()

Actions

- Refresh
- Programmatic: >
- Wait: >
- Follow
- Tags
- Notifications
- Pin to space
- Print
- Close

	Language	Document Submission Required	Description of Required Submission
1	Applicabi...	No	
2	Require...	No	
3	Required...	Yes	Notify Grant Manager by email when training has been completed.
4	Safe poli...	No	
5	Effect of ...	No	
6	Require...	No	
7	Complia...	No	
8	Complia...	No	
9	Complia...	No	
10	Complia...	No	
11	Complia...	No	

Home
Entity Profile
Entity Users
Entity Documents
Applications
Awards
Monitoring
Federal Forms
Training Resources

Award Conditions

Active Funded Award - Work - Microsoft Edge
https://justgrants.usdoj.gov/prweb/PRAuth/app/JGITS_/3yZ6Bxxi_lpDExTOT4XnAjzjAXmVNeVW*/!TABTHREAD8?pyActivity=%40baseclass.pzProcessURLInWindow&Prompt=false&PrintHarness=8&pzPrimaryPageName=pyWorkPa...

> Award Letter
> Award Information
> Project Information
> Financial Information
▼ Award Conditions

Open 'create a meeting' panel

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

1
Compliance with general appropriations-law restrictions on the use of federal funds (FY 2022)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2022, are set out at <https://www.ojp.gov/funding/Explore/FY22AppropriationsRestrictions.htm>, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

2
Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2022 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2022 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2022 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.334.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

3
Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "Personally Identifiable Information (PII)" (2 C.F.R. 200.1) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information

Performance Reports

The screenshot displays the JUSTgrants Justice Grants System interface. The top header includes the JUSTgrants logo and the text "JUSTICE GRANTS SYSTEM". A user profile for "Aubrey Lloyd" is visible in the top right. A navigation sidebar on the left lists various system components: Home, Entity Profile, Entity Users, Entity Documents, Applications, Awards, Monitoring, Federal Forms, and Training Resources. The main content area shows a "Welcome Aubrey Lloyd" message and a notification for "ASAP Availability Notice" dated 11/1/22 8:09 AM. Below this is a "My Worklist" section with "2 results" and an "Export List" button. A table lists performance reports with columns for Case ID, Date Due, Urgency, Case Type, Case Status, and Last Updated. The first entry is for Case ID PR-611803, due 01/30/2023, with a "Due In 81 Days" warning, Case Type "Performance Report", Case Status "New", and Last Updated "10/04/2022 07:00 AM". A "Performance Report Detail" box for this entry shows: Report type: Regular; AwardNumber: 15POVC-22-GK-03284-HT; SolicitationTitle: 2022 OVC FY 2022 Human Trafficking Training and Technical Assistance Program. The second entry in the table is for Case ID PR-599295, due 01/30/2023, with a "Due In 81 Days" warning, Case Type "Performance Report", Case Status "New", and Last Updated "07/01/2022 03:11 AM".

JUSTgrants
JUSTICE GRANTS SYSTEM

Welcome Aubrey Lloyd

ASAP Availability Notice 11/1/22 8:09 AM

My Worklist

2 results [Export List](#)

Case ID	Date Due	Urgency	Case Type	Case Status	Last Updated
PR-611803	01/30/2023	Due In 81 Days	Performance Report	New	10/04/2022 07:00 AM
PR-599295	01/30/2023	Due In 81 Days	Performance Report	New	07/01/2022 03:11 AM

Performance Report Detail

Report type: Regular

AwardNumber: 15POVC-22-GK-03284-HT

SolicitationTitle: 2022 OVC FY 2022 Human Trafficking Training and Technical Assistance Program

Performance Reports

The screenshot displays the JUSTgrants Justice Grants System interface. The main content area shows a Performance Report for an Active Funded Award (FAW-171928) with ID (15POVC-22-GK-03284-HT) and a 'NEW' status. The report is due in 2 months and 20 days from now. The legal entity name is ICF INCORPORATED, L.L.C., and it is currently 1 month and 21 days from now. The report details include a start date of 10/01/2022, an end date of 12/31/2022, and a due date of 01/30/2023. The type of performance is set to 'Regular'. A 'Complete Performance Measure Question Set' table is shown with no cases. The interface also includes a sidebar with navigation options like Home, Entity Profile, and Awards, and a right-hand panel with case details, open assignments, and participants.

JUSTgrants
JUSTICE GRANTS SYSTEM

Active Funded Award (FAW-171928)
Performance Report (PR-611803)
(15POVC-22-GK-03284-HT) **NEW**
Legal Entity Name (ICF INCORPORATED, L.L.C.) Doing Business As: ()
1 month 21 days from now

Performance Report
DUE IN 2 MONTHS 20 DAYS FROM NOW

Start Date	End Date	Due Date
10/01/2022	12/31/2022	01/30/2023

Type Of Performance
 Final
 Regular

Complete Performance Measure Question Set

Question Set	Status	Last Updated	Last updated by
No cases			

Case details
Last updated by
Queue processor(FAWPRCreation) (1mo ago)
Created by
Queue processor(FAWPRCreation) (1mo ago)

Open assignments
Complete Performance Measure Survey
(Complete Performance Measure Survey) (Current)
Aubrey Lloyd

Participants (7)
AL Aubrey Lloyd Grant Award Administrator
RT ROBERT TOTH Entity Administrator
SL Samantha Lowry Financial Manager
BW Beatrice Waldrop GrantManager

Privacy Policy

Federal Financial Reports (FFR)

The screenshot displays the JUSTgrants Justice Grants System interface. The main content area is titled "Active Funded Award" for grant (15POVC-22-GK-03284-HT) with a "PENDING-ACTIVE" status. The entity is identified as "ICF INCORPORATED, L.L.C.". A sidebar on the left provides navigation options such as Home, Entity Profile, Entity Users, Entity Documents, Applications, Awards, Monitoring, Federal Forms, and Training Resources. The central "Assignments" table lists various tasks and their assigned personnel:

Task	Assigned to	Status
Audit And Assessment (Active)	Funded Award	Begin
Financial (Active)	Funded Awards OVC	Begin
Leadership (Active)	Funded Award	Begin
Legal (Active)	Funded Award	Begin
2y Programmatic (Active)	Funded Awards	Begin
Performance Report (PR-611803)		
2mo Complete Performance Measure Survey	Aubrey Lloyd	Begin
Federal Financial Report (FFR-996581)		
CreateFFR	Samantha Lowry	Begin

On the right side, there is a "View Application" button and a "Case details" section showing the last updated by (Sara Gilmer, 29d ago) and created by (Agent(System-Queue-ServiceLevel.ProcessEvent), 1mo ago). Below this, the "DOJ Grant Manager" is identified as Beatrice Waldrop, with contact information for phone (202-598-9130) and email (Beatrice.L.Waldrop@usdoj.gov). The "Participants (7)" section lists Aubrey Lloyd (Grant Award Administrator) and ROBERT TOTH (Entity Administrator).

JustGrants Training and Resources

(justicegrants.usdoj.gov)



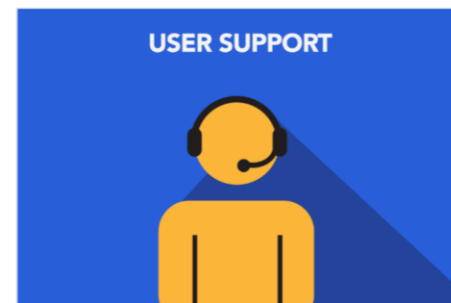
JustGrants Login

Select the access graphic above to log in to the Justice Grants System (JustGrants).



Training

Learn to navigate JustGrants effectively and complete various essential grants management tasks.



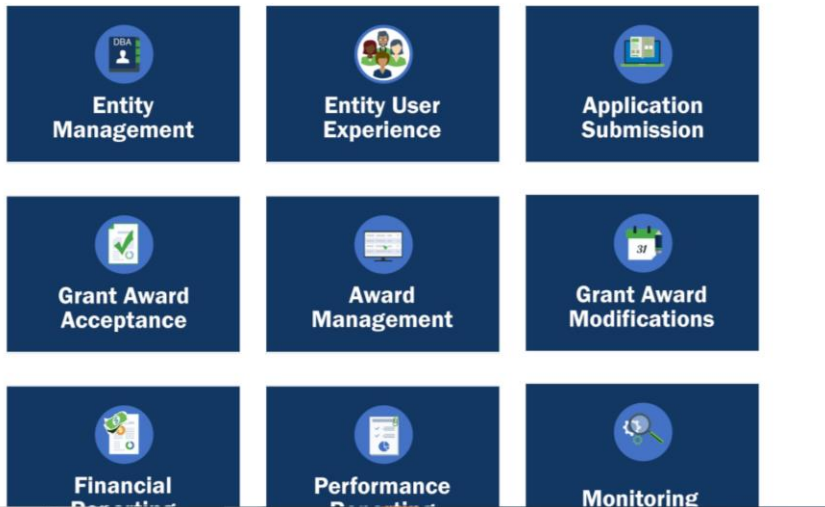
JusticeGrants Training and Resource Page

As a supplement to the self-guided training materials, the JustGrants team offers additional opportunities through Virtual Q&A sessions for award recipients to receive real-time technical assistance and support on JustGrants system functionality.

- Visit the [Virtual Q&A Sessions](#) page for more information.

Please contact the [JustGrants Training team](#) with any questions about the training content.

If you have trouble accessing the trainings or you need technical assistance with your JustGrants account, please contact [JustGrants User Support](#).



About Training Resources User Support Library News & Updates

Home / Training Overview

Training: Virtual Q&A Sessions

Register for Upcoming Virtual Q&A and Training Sessions

The JustGrants team facilitates weekly sessions providing an opportunity for users to receive topic-specific training, direct technical assistance and support on JustGrants system functionality.

The JustGrants team hosts four sessions:

- Post-Award Management Virtual Q&A
- Entity Management Virtual Q&A
- Application Mechanics: Submitting an Application Training
- Award Acceptance Virtual Q&A

About

Contact Us

Training

Entity Management

Entity User Experience

Application Submission

Award Acceptance

Award Management

Grant Award Modifications

Additional Resources

Resources

Select the tiles below to access DOJ funding resources, information about the Automated Standard Application for Payments (ASAP) system, Grants.gov or System for Award Management.



**Funding
Resources**



**ASAP
Resources**



Grants.gov



SAM.gov Resources

OVC Human Trafficking Page

The screenshot shows the top portion of the OVC website. At the top left is the OVC logo, which includes the Department of Justice seal and the text "Office for Victims of Crime OVC". To the right of the logo are links for "Help for Victims" and "Help for Victims of Mass Violence", along with a search bar. Below the header is a navigation menu with items: "About OVC", "News & Events", "Library & Multimedia", "Funding & Awards", "Programs", and "Topics". Underneath the menu is a breadcrumb trail: "Home / Human Trafficking". The main content area features a large, light gray banner with the title "Human Trafficking" in a large, dark font. On the right side of this banner is a vertical button that says "Rate This Page".

Overview [↗](#)

Human trafficking, also known as trafficking in persons, is a crime that involves the exploitation of a person for the purpose of compelled sex or labor.

There is no single profile of a trafficking victim. Victims of human trafficking can be anyone—regardless of race, color, national origin, disability, religion, age, gender, sexual orientation, gender identity, socioeconomic status, education level, or citizenship status.

Any person under the age of 18 who is engaged in commercial sex acts, regardless of the use of force, fraud, or coercion, is a victim of human trafficking, even if they appear to consent to the commercial sex act. [Learn More.](#)

From July 2019 through June 2020, OVC human trafficking grantees provided services to

- Overview**
- About Human Trafficking
- OVC Efforts
- Victims/Survivors
- Anti-Trafficking Professionals
- Grants & Funding
- Services & Task Forces

OVC Human Trafficking Program FAQs

Show entries Search:

Question	Answer	Topic
What administrative and financial training is required by OVC?	<p>The assigned Grant Award Administrator and all Financial Managers for grant awards must have successfully completed the OJP Grants Financial Management and Grant Administration Training by 120 days after the grantee's acceptance date of the award. Successful completion of such a training within the last three years, will satisfy this condition. In the event that either the Grant Award Administrator or Financial Manager changes during the award project period, the new staff member must have successfully completed an OJP Grants Financial Management and Grant Administration Training by 120 calendar days after the user information has been changed in JustGrants.</p> <p>Grantees should anticipate that OJP will immediately withhold award funds, if the grantee fails to comply with this condition. Failure to comply also may lead OJP to impose additional appropriate conditions on the grant award.</p> <p>Grantees should note that this requirement is also included as an award condition.</p>	Administrative
Are there any requirements related to mandated reporting?	<p>Yes. Grantees working with minors and vulnerable adults must have policies and procedures in place regarding mandated reporting. Grantees must be aware of state laws that determine who must report concerns of child and vulnerable adult abuse and neglect, definitions of abuse and neglect, and the process for making a report. Grantees should include information about their mandated reporting requirements in the informed consent forms, in language that is appropriate for the client. Grantees should train all staff and volunteers who will interact with minors and vulnerable adults served by the program to ensure compliance with state</p>	Administrative

Human Trafficking Grantee Performance Measures

i Performance Measure Dictionary and Terminology Resource [↗](#)

The [OVC Performance Measure Dictionary and Terminology Resource](#) is designed as a resource for terms used as part of OVC's performance data collection efforts. Check out this resource for standardized definitions and examples for easier reporting.

Human Trafficking FY 2020-2022 Grantees: Performance Measurement Training

October 2022

Series: [Performance Measures](#)

This recorded webinar is for Human Trafficking victim service providers and Enhanced Collaborative Model task forces funded by OVC in FY 2020 and forward. It provides information on the performance reporting requirements, report types and due dates, and how to access and navigate the PMT platform for reporting purposes. View the [webinar presentation slides](#).

Review the [YouTube Terms of Service](#) and the [Google Privacy Policy](#)



Enhanced Collaborative Model Task Forces for Fiscal Year 2020 and Forward +

Non-Enhanced Collaborative Model Victim Service Providers from Fiscal Year 2020 and Forward +



Office for Victims of Crime – Human Trafficking Performance Measures Map

Fiscal Year 2022

Program Title	Report on NEW Measures	Trafficking Population	Victim Services	Partnerships	Training	Strategic Planning	Task Force	Personnel	Policies/Procedures/Protocols	Investigation/Prosecution	Community Outreach	Data Collection/Evaluation	TTA Providers	OVC Fellowship Measures	Reporting System
OVC FY 2022 ECM Task Force to Combat Human Trafficking (LE Partners)	Yes	X			X		X	X	X	X	X				PMT (ECM LE)/JustGrants
OVC FY 2022 ECM Task Force to Combat Human Trafficking (VSP Partners)	Yes	X	X		X		X	X	X		X				PMT (ECM VSP)/JustGrants
OVC FY 2022 Housing Assistance Grants for Victims of Human Trafficking	Yes	X	X	X	X										PMT (VSP)/JustGrants
OVC FY 2022 Services for Minor Victims of Labor Trafficking	Yes	X	X	X	X										PMT (VSP)/JustGrants
OVC FY 2022 Preventing Trafficking of Girls	Yes	X	X	X	X					X					PMT (VSP)/JustGrants
OVC FY 2022 Improving Outcomes for Child and Youth Victims of Human Trafficking	Yes	X	X	X	X	X				X					PMT (VSP)/JustGrants
OVC FY 2022 Improving Outcomes for Children and Youth Victims of Human Trafficking TTA Program (Invitation to Apply)	Yes												X		JustGrants
OVC FY 2022 Services for Victims of Human Trafficking	Yes	X	X	X	X										PMT (VSP)/JustGrants
OVC FY 2022 Human Trafficking TTA Program	Yes												X		JustGrants
OVC FY 2022 Project Beacon: Increasing Access to Services for Urban American Indian and Alaska Native Victims of Human Trafficking Program (Purpose Area 1)	Yes	X	X	X	X	X				X					PMT (VSP)/JustGrants
OVC FY 2022 Project Beacon: Increasing Access to Services for Urban American Indian and Alaska Native Victims of Human Trafficking Program (Purpose Area 2)	Yes												X		JustGrants

Updated October 2022

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DOJ Grants Financial Guide 2022

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Welcome to the DOJ Grants Financial Guide

Foreword

We hope you find this guide useful and informative. If you have any questions or comments, please contact your appropriate DOJ Funding Source.

TOP 10 TOPICS	
1. Financial Management Systems	6. Audit Requirements
2. Allowable Costs	7. Conference Costs
3. Unallowable Costs	8. Adjustments to Awards
4. Federal Financial Reports	9. Accounting by Approved Budget Category
5. ...	10. ...

Welcome to the DOJ Grants Financial Guide

- I. General Information
- II. Preaward requirements
- III. Postaward Requirements
- IV. Organization Structure
- V. Appendices

Now Let's Practice

Scenario One:

- You need to find a list of your award conditions. Where would you go to find this information?

Scenario Two:

- You need more information on allowable/unallowable costs. Where would you go to find this information?

Use the chat to tell us your answers

Q&A

Please go to www.menti.com
and enter code: **xx xx xx**

Next Steps & Helpful Links



OCFO

Email: ask.ocfo@usdoj.gov

Websites:

<https://www.ojp.gov/funding/financialguidedojo/overview>

<https://www.ojp.gov/about/offices/office-chief-financial-officer-ocfo>



JustGrants

Email: justgrants.support@usdoj.gov

Website:

<https://www.justicegrants.usdoj.gov>



ASAP

Email: ask.ocfo@usdoj.gov

Website:

<https://www.fiscal.treasury.gov/asap/>



Performance
Measures

Email: ovcpmt@usdoj.gov

Website:

<https://www.ovc.ojp.gov/funding/performance-measures/human-trafficking>

PMT Helpdesk Phone: 844-884-2503

Hours: Monday to Friday, 8:30 a.m. to 5:00 p.m., ET.

**Please have your federal award number(s) readily available.*

Upcoming Correspondence

- Questions related to budget and program revisions from OVC Program Specialists
- **New Grantee Orientation #2 – Meet HTC**
Date & time: Wednesday, December 7, 2:00 – 3:00pm ET
- **Upcoming HTC learning opportunities:**
 - **Monthly Office Hours:**
Date & time: Thursday, November 17, 2:00 – 3:00pm ET
Topic: Connect with HTC Staff
 - **Communities of Practice (CoP) Call:**
Date & time: Tuesday, January 17, 2:00 – 3:30pm ET
Topic: Working with Formerly Incarcerated Survivors

Thank you!

Please take a moment to fill out an evaluation for this webinar.



Orientation Webinar:
OVC FY 2022 Human Trafficking
Victim Services Grantees

*Please scan the QR code with your phone
to open the survey.*